

# Timber Cove Pool Reservation Request

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TCRA Member's

Name: \_\_\_\_\_

Today's date: \_\_\_\_\_ Pool Reservation Date: \_\_\_\_\_

Time of Party: \_\_\_\_\_

How many guests: \_\_\_\_\_ Will your guests be swimming: Yes or No

If Yes, member is responsible for hiring/compensating extra lifeguard(s)

1 lifeguard for every 20 swimmers

Please refer to the website, [www.timbercovepool.com](http://www.timbercovepool.com) and click on the "calendars" tab to check pool availability. We will keep the pool calendar as up to date as possible, however, call, or text (Preferred method) or email Jane Brant to confirm your desired date is available. Jane Brant is the coordinator of pool reservations, 832.715.0919, [brantjane@yahoo.com](mailto:brantjane@yahoo.com). Please print and complete this form and send to Jane WITH PAYMENT, 1038 Shorewood Dr., Taylor Lake Village, TX 77586. (Timber Cove) Upon receipt of form and payment, your date will be confirmed and added to the calendar.

The Timber Cove Pool may be rented by members for private parties, starting at 6:00 p.m. The rental fee for private parties is \$100.00 with a \$50.00 cleaning/damage deposit. Rental fee \$75.00 for a party during regular pool hours (12:00-6:00, maximum duration 2.5 hours, not to exceed 20 guests) If payment is by check, please write two separate checks, payable to TCRA. If the pool area is left clean and undamaged, and all trash is carried to the garbage area next to the pump room, your deposit check will be torn up.

## **Private Parties: Starting at 6:00 pm or after (including setting up for your party \$100.00 rental fee).**

Since we want to keep the pool available to all members, we will not rent the pool for private parties on consecutive nights. The pool may be rented only once during a weekend \*(Friday – Sunday). The pool may be rented only once during the week (Monday-Thursday). \*The pool may not be rented on holidays during the week or holiday weekends (Last day of school, Memorial Day, July 4<sup>th</sup>, Labor Day). Please refer to the website calendar for the most up to date pool party reservations and pool availability.

If you rent the pool for a party and your guests will be swimming, you must hire a lifeguard. One lifeguard is required for each 20 people who will be swimming. Lifeguards are to be paid by host member directly to lifeguard and hourly rates are determined between host member and lifeguard.

During your party, if you do not wish members to come in, please hang up the "pool closed" sign. This sign is for Private Parties held after 6:00 pm or after.

## **Regular Pool Hour Parties (12:00 – 6:00 pm, maximum duration 2.5 hours, not to exceed 20 guests, \$75.00 rental fee)**

The pool may be rented during Regular Pool Hours (12:00 pm – 6:00 pm) for parties of **10 guests to a maximum of 20 guests for a fee of \$75.00 for 2.5 hours**. These gatherings are typically kid's birthday parties, please remember parents who accompany your invited guests are part of your guest count.

Please be considerate and leave empty tables for members who are not involved with the party. The member host is responsible for securing an additional lifeguard for the full duration of the party and for payment of the lifeguard. Hourly rates are determined between host member and lifeguard.

**How many guests can I bring without it being a “party”?**

Members are allowed to bring guests to the pool. A guest is someone who is not eligible for TCRA membership. **Ten (10) guests or more per family membership is considered a party and requires a party reservation.**

**Call Nancy Stansfield, 281-923-4105 [n.stansfield@comcast.net](mailto:n.stansfield@comcast.net) for a list of lifeguards.**

Any lifeguards hired that are not current employees of TCRA must provide the TCRA Lifeguard Coordinator with a copy of his/her current Lifeguard and CPR Certifications.

**The member hosting the party must be present for the duration of the party and clean-up.**

See handbook for party rental information.

**Fees:** \$100.00 for private party OR \$75.00 for parties during pool hours and \$50.00 separate check for cleaning/damage deposit. Checks payable to TCRA. ]

Check no. \_\_\_\_\_

For TCRA: Date check/cash turned over to treasurer \_\_\_\_\_

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**Please tear off this bottom portion of the form as a reference and reminder of things to do at the conclusion of your party.**

The storage room door code is 1000 on the lock. You will find extra garbage can liners, brooms, cleaning supplies and stereo etc.

BBQ grills are provided, but it is up to the user to bring their own charcoal and lighter and BBQ tools.

If you move any tables and chairs, please return them to their original location.

All decorations must be removed, including tape, staples, tacks etc. No Silly string. Please pick up all busted water balloon debris.

Place all garbage from your party and the bathroom inside the garbage area located next to the pump room, combination to the locked gate is 1367.

Replace all garbage can liners with new liners.

Please sweep or hose off any soiled areas, wipe tables down if necessary.

Turn off lights and make sure all doors and gates are locked upon exiting

**Host member must be present at the party at all times and is responsible for all clean up.**

Revised 2017